

COMMISSION MEETING MINUTES
October 6, 2015

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on October 6, 2015 at 10:00 am. Members present were Commissioner P. Bret Millburn - Chair, Commissioner John Petroff, Jr., Commissioner Jim Smith, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Meeting Agenda as posted:

Meeting
Agenda
as posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10:00 a.m. on October 6, 2015.**

OPENING

Pledge of Allegiance – by invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

- Opening of sealed bids received for purchase of Surplus Property
- Davis County Commissioners will attend the North Salt Lake City Council Meeting on October 6th at 6:30 PM
- Presidential Proclamation – October 2015 is Breast Cancer Awareness Month
- Presidential Proclamation – October 2015 is National Domestic Violence Awareness Month

BUSINESS/ACTION

Tony Thompson, Davis County Property Manager, presenting:

Request to declare land parcel (Part of Tax ID 14-030-0024) as surplus and authorize notice of sale

Susan Burton, Davis County Children’s Justice Center (CJC), presenting:

Amendment with State of Utah Office for Victims of Crime – short cycle VOCA grant request from Davis County Attorney’s Office (receivable)

Amendment with State of Utah office for Victims of Crime – funding request from CJC for copy machine and additional funding for Victim Services Coordinator (receivable)

Mack McDonald, Davis County Facilities Director, presenting:

Agreement with WHW Engineering, Inc. – Clearfield Library boiler upgrades (payable)

Lewis Garrett, Davis County Health Director, presenting:

Agreement with Utah Department of Health – funding provided for environmental sanitation services (receivable)

Agreement with Utah Department of Transportation – Title VI Plan covering non-discrimination in the federal transit program (n/a)

Kevin Fielding, Davis County Sheriff’s Office, presenting:

Agreement with Swank Motion Pictures – video licensing to show DVDs/videos to jail inmates (payable)

Agreement with Sun Never Sets Production LLC – Davis County Sheriff’s Office will provide intermittent traffic control services at Antelope Island State Park causeway (receivable)

Tony Zambrana, Davis County Grants Auditor, presenting:

Amendment with U S Dept. of Housing & Urban Development (HUD) – line item changes in the CDBG funds budget for the Family Connection Center (n/a)

Amendment with Family Connection Center – line item changes to CDBG funding for passenger van and construction/repairs to FCC facilities (n/a)

Amendment with U S Dept. of Housing & Urban Development (HUD) – approval of 2015-2016 Action Plan CDBG grant funds to benefit LMI residents of Davis County (receivable)

BOARD OF EQUALIZATION

Request for Approval of the Property Tax Register

CONSENT ITEMS

Check Registers

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Neal Geddes, Chief Deputy Civil County Attorney, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Opening of
sealed bids for
purchase of
surplus
property – no
bids received

An opening of sealed bids for the purchase of surplus property (Tax ID 01-018-0011) is listed on the agenda. However, there were no bids received by the deadline of 5 pm on October 5, 2015. Tony Thompson, Davis County Property Manager, confirmed this will now go back to the property committee for consideration.

Public Notice
of

Public Notice was given regarding the attendance of the Davis County Commissioners at the North

Commissioners attendance at North Salt Lake City Council Meeting to be held Oct 6

Salt Lake City Council Meeting tonight at 6:30 pm to receive information from citizens and to provide a question and answer forum for Davis County matters. The work session is scheduled for 6:30 pm and the Council meeting will begin at 7 pm. Both meetings will take place at the North Salt Lake City Offices located at 10 East Center Street in North Salt Lake.

Public Notice of Public Meeting on the proposed transportation tax ballot (Proposition 1) to be held Oct 21 @ 6:30 pm

Public Notice was given regarding a public meeting on the proposed transportation tax ballot proposition (Proposition 1) to be held on Wednesday, October 21, 2015 at 6:30 p.m., or as soon thereafter as the matter can be heard. The public meeting will be held in the Commission Chambers of the Davis County Administration Building, 61 South Main in Farmington. Pursuant to Utah Code Ann. 59-1-1605, the County Commission shall allow equal time, within reasonable limit, for a presentation of the arguments in favor of the ballot proposition and against the ballot proposition. The County Commission shall also provide any interested person desiring to be heard an opportunity to present oral testimony at the public meeting within reasonable time limits.

Breast Cancer Awareness Month

Commissioner Millburn presented the Presidential Proclamation for October as National Breast Cancer Awareness Month. He said we recognize this issue and the challenges it poses for women and their families. This one hits a little close to home for many here in the County as we have a number of employees and/or their spouses that are dealing with breast cancer. We recognize them and wish them and all those afflicted with breast cancer the very best. We support the President’s proclamation.

Domestic Violence Awareness Month

Commissioner Millburn presented the Presidential Proclamation for October as National Domestic Violence Awareness Month. This is another scourge on our society that unfortunately we are facing. We recognize those that are victims and also those that serve victims. He gave a shout out to Safe Harbor, the domestic violence shelter here in Davis County that serves as a point for those impacted by domestic violence. We encourage all to remember those affected by breast cancer and domestic violence and to wear your pink and purple this month.

RFP – Professional Auditing Services – additional bids received and read

Curtis Koch, Davis County Clerk/Auditor, presented an item not listed on the agenda. He explained bids were opened at last week’s Commission Meeting for Professional Auditing Services. It was determined after Commission Meeting that there were three additional companies* that had met the requirements. However, because of some internal processing, their bids were not opened in the meeting. In order to keep the process going forward, those bids were opened by the Clerk/Auditor’s office prior to today’s meeting. Curtis read in bids #7-9.

Project: Professional Auditing Services RFP

October 27, 2015

	BIDDER	AMOUNT
1.	Davis & Bott	\$139,400.00
2.	Pinnacle	\$142,500.00
3.	Christensen, Palmer & Ambrose	\$139,500.00
4.	Wiggins & Co.	\$209,600.00
5.	Haynie & Company	\$78,000.00 / 1 year
6.	Eide Bailly LLP	\$36,375.00 / 1 year
7.	* KHSA	\$107,500.00
8.	* Larsen Certified Public Accountants	\$140,000.00
9.	* Ulrich & Associates	\$161,165.00

Request to
declare
#2015-509 land
parcel as
surplus and
authorize
notice of sale

Tony Thompson, Davis County Property Manager, presented request #2015-509 to declare land parcel (Part of Tax ID 14-030-0024) as surplus and authorize notice of sale. The land is part of the Clinton Canal at about 2050 North running west in Clinton. A request has been made to use a portion of the land as a connection for two proposed subdivisions that are being approved by Clinton City. The developers, Jeffrey Kuhn, Alan Cottle and Dave Stone, were in attendance. The property committee reviewed this on September 21, 2015 and gave instructions to proceed with the surplus process and enter into negotiations for a contract sale.

Commissioner Petroff made a motion to declare land parcel Tax ID 14-030-0024 as surplus and authorize the notice of sale. Commissioner Smith seconded the motion. All voted aye.

Susan Burton, Davis County Children’s Justice Center (CJC), presented the following:

Amendment
#2015-135B
with State of
Utah, Office of
Victims of
Crime for short
cycle VOCA
grant request

Amendment #2015-135B with the State of Utah Office for Victims of Crime for a short cycle VOCA grant request from Davis County Attorney’s Office. Susan explained some extra money was made available for request. Any funds received will be in addition to the grant received for personnel and used to purchase a TracFone to be used by victim advocates, a printer and a sofa for their interview room. The receivable contract amount is \$15,459.14. The contract period is January 1, 2016 through June 30, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment
#2015-134B
with State of
Utah, Office of
Victims of
Crime
requesting
funds

Amendment #2015-134B with the State of Utah Office for Victims of Crime for a short cycle VOCA grant request from the Children’s Justice Center. Any funds received will be used to purchase a new copy machine and partial funding for the Victim Services Coordinator. The contract period is January 1, 2016 through June 30, 2016. The receivable contract amount is \$9,505.49.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2015-510 with
WHW
Engineering
Inc to design
new boiler
system for
Clearfield
Library

Mack McDonald, Davis County Facilities Director, presented agreement #2015-510 with WHW Engineering, Inc., for the design and construction administration of a new boiler system for the Clearfield Library. The payable contract amount is \$12,450.00. The contract period is for one year.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2015-511 with
Utah Dept. of
Health to fund
environmental
sanitation
services

Bryan Hatch, Davis County Health Department, presented agreement #2015-511 with the Utah Department of Health. This is funding for environmental sanitation services such as inspecting food service establishments, issuing temporary food establishment permits, reviewing plans before the opening of an establishment, providing local food handler training, sampling all public pools and spas, and establishing one food inspector to be standardized the FDA. The receivable contract amount is \$11,538.00. The contract period is July 1, 2015 through June 30, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Title VI Plan
#2015-512 with
UDOT Title VI
Plan covering
anti-
discrimination
in the federal
transit program

Title VI Plan #2015-512 to Utah Department of Transportation (UDOT) completing our request to purchase buses through the federal program by providing a required anti-discrimination plan. The contract period is from date signed.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presented the following:

Agreement #2015-513 with Swank Motion Pictures for video licensing

Agreement #2015-513 with Swank Motion Pictures for video licensing to rent DVDs to be shown to jail inmates. This is part of a reward system for the inmates’ good behavior. The payable contract amount is \$1,805.00. The contract period is November 1, 2015 through October 31, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015-514 with Sun Never Sets Production to receive law enforcement services

Agreement #2015-514 with Sun Never Sets Production LLC to receive law enforcement services such as traffic control and security while they are filming at the Antelope Island State Park causeway. The receivable contract amount is \$1,000.00. The contract period is until completed October 15, 2015.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Tony Zambrana, Davis County Grants Auditor, presented the following:

Amendment #2015-345A with HUD to change line items in budget for Family Connection Center

Amendment #2015-345A with U S Department of Housing & Urban Development (HUD) to change only the FY2015-16 Action Plan line items involving the budget for the Family Connection Center. The receivable FY2015-16 Action Plan amount remains unchanged at \$802,430.00. The contract period is July 1, 2015 through June 30, 2016.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-346A with Family Connection Center for CDBG funding of van and construction and repairs

Amendment #2015-346A with the Family Connection Center for CDBG funding of a passenger van and construction/repairs to the Family Connection Center facilities. This amendment changes only the line item allocations in the budget. The budgeted contract amount remains the same. The contract period is July 1, 2015 through December 31, 2016.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-345B with HUD to accept FY2015-16 CDBG funds

Amendment #2015 345B with the U S Department of Housing and Urban Development (HUD) constituting the FY2015-2016 Action Plan between HUD and Davis County to accept \$802,430.00 in CDBG funds to benefit LMI residents of the County. The receivable contract amount is \$802,430.00 for contract period July 1, 2015 through June 30, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Petroff made a motion to move to Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Property Tax Registers approved

Curtis Koch, Davis County Clerk/Auditor, presented for approval 3 Veteran abatements corrections; 4 exempt entity purchases, 1 correction and 1 write-off.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Commissioner Petroff made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Check Registers approved

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Smith. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the Davis County Clerk/Auditor’s Office.

Commissioner Comments

Commissioner Comments:

Commissioner Petroff commented on the Proclamations dealing with breast cancer and domestic violence awareness. He said both issues hit every family at some point. It is important that we recognize that we all need to do our part. Hopefully, at some point in time, the tragedy of breast cancer can be solved. We have people working within the County that are struggling with breast cancer right now. We are concerned for them and their families. He encouraged everyone to remember that and contribute to the cause where you can.

Commissioner Smith echoed Commissioner Petroff’s comments. He is learning a lot about what takes place behind the scenes at the County from the Health Department to the Children’s Justice Center and is filled with appreciation for the work that is done. When it comes to things like breast cancer and domestic abuse, we should never lose sight of how important it is to recognize and support their cause.

Commissioner Millburn said there are many things that transpire throughout the county and our lives are touched by what happens at the County level on a daily basis. Often times, the county level of government is often overlooked and we don’t realize how important it is. It is easy to get caught up in what is happening on the national level, or even the state level, because they get the media attention. However, it is at the county and city levels that we really get to interact with the citizens on a day-to-day basis. He expressed appreciation for all County employees.

Meeting Adjourned

Clerk/Auditor

Chair